

Internship- Global Human Rights Defence (GHRD)

GHRD is offering unpaid internship positions at the Fundraising Department for students and/or recently graduated students with a major in finance.

Tasks include:

- Researching and identifying potential funders
 - Managing communication with potential donors and partners
 - Assist on writing fundraising proposal
 - Networking events
 - Provide administrative and operational support with the preparation of fundraising events
 - Assist with preparations and produce materials for national and international meetings, seminars and lobby activities
 - Assist with the promotion of the organization
 - Assist with various events held by GHRD
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Profile

- University student in finance or relevant field
 - Affinity with fundraising and development
 - Ability to handle multiple tasks
 - Proficient with Microsoft Office or other database entry/management
 - Flexible, committed and able to work with minimal supervision
 - Fluency in English (written and oral)
 - Communicative and willing to work in an international environment
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All positions with GHRD requires flexibility in terms of working hours and tasks performed.

Vivek K.R

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