

## **Internship: Communication Assistant**

GHRD is offering unpaid internship positions for students and/or recently graduated students with a major focus on communication, media, journalism. The intern support the staff and the Communication Officer with the activities relating to production of reports, articles, editing, external communication, media and graphic design.

### **Tasks include:**

- Drafting of articles for the website
- Prepare monthly eNewsletter
- Production of material and presentations; power points, brochures
- Editing of all English materials and documents
- Drafting and submitting of press releases
- Maintain and update the website and social media

### **Profile:**

- HBO/University student in Communication, Journalism or related relevant field.
- Fluency in English (written and oral)
- Excellent writing skills
- Creative, communicative and willing to gain practical experience in an international environment
- Computer literacy and experience of website work (all MS office applications, basic html )
- Experienced in graphic design and web design, layout and familiar with design tools such as Adobe In design/ Photoshop and wordpress
- Affinity with Human Rights/ NGO work is an asset
- Residence near the Hague is desirable

Please send your CV (not europass) and a brief cover letter to:

### **Vivek K.R**

Human Rights Officer  
v.ravikumar@ghrd.org

Global Human Rights Defence  
Laan van Meerdervoort  
2517 AN The Hague  
The Netherlands

Please refer the name of the internship vacancy you are applying to in your cover letter and subject line. **All documents should be in English.**